# Two-Hand Process Chart

| Operation: | | Part: | | **Summary** | Left Hand | Right Hand |
|---|---|---|---|---|---|---|
| Operator Name and No.: | | | | Effective Time: | | |
| Analyst: | | Date: | | Ineffective | | |
| Method (circle choice):  *Present*   *Proposed* | | | | Cycle Time = | | |

Sketch:

| **Left Hand Description** | Sym-bol | Time | | Time | Sym-bol | **Right Hand Description** |
|---|---|---|---|---|---|---|
| | | | | | | |